

TO: JAMES L. APP, CITY MANAGER
FROM: DOUGLAS L. MONN, PUBLIC WORKS DIRECTOR
SUBJECT: APPROPRIATING FUNDS TO COVER COST ASSOCIATED WITH PERMIT
AUTOMATION SYSTEM

DATE: AUGUST 15, 2006

Needs: For the City Council to appropriate funds from an established Special Revenue Fund to cover the costs associated with the support of the City's Automated Permit Tracking System.

Facts: 1. The City Council authorized the collection of this fee by Resolution 96-76, for the maintenance and operation enhancements associated with the automatic permit software.
2. In order to cover the cost associated with the improvements of the system an appropriation from the Permit Automation Reserve Fund to budget accounts is required:

122-710-5212-217	\$1,200
122-710-5224-217	\$3,800
122-710-5226-217	\$4,000
122-710-5454-217	\$1,000

Analysis and Conclusion The cost of maintaining and improving the permit tracking software are collected from the developer. Utilizing these funds, the City can comply with the need to provide for on-going maintenance and improvements without impacting the General Fund.

Policy Reference: City Council Resolution 96-76

Fiscal Impact: The Permit Automation Account for maintenance and operation enhancements for fiscal year 2007.

Options: Subject to consideration of public comments, that the City Council:
a. That the City Council approves the attached Resolution appropriating \$10,000 to cover the expenditures for the City's permitted tracking software.
b. Amend, modify, or reject the option above.

RESOLUTION NO. 06-

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES APPROVING APPROPRIATION TO COVER COST ASSOCIATED
WITH THE PERMIT AUTOMATION SYSTEM

WHEREAS, the City Council of the City of El Paso Robles has established a fund to offset the cost associated with the maintenance, improvements and enhancements to the City's automated permit tracking system; and

WHEREAS, the cost of maintenance, software enhancements and operation improvements have been provided for under Resolution 96-76;

THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles to approve a budget appropriation from the Permit Automation Fund Reserves in the amount of \$10,000 to the budget accounts;

122-710-5212-217	\$1,200
122-710-5224-217	\$3,800
122-710-5226-217	\$4,000
122-710-5454-217	\$1,000

to cover the cost associated with permit automation system for fiscal year 2007.

PASSED AND ADOPTED by the City Council of the City of Paso Robles, this 15th day of August 2006, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Frank R. Mecham, Mayor

ATTEST:

Deborah D. Robinson, Deputy City Clerk